

PROFORMA FOR APPLICATION FOR GRANT OF COMPOSITE TRANSFER GRANT  
 RAILWAY BOARD'S LETTER NO.F(E)1/98/AL-28/10(A) Dt.01.05.98 (RBE 89/98) AND  
 F(E)1/98/AL-28/10(A) Dated 01.05.98 (RBE 90/98).

1	Name of the employee	
2	Staff No. & PF No	
3	Designation/Station	
4	Date of appointment	
5	Ref.O.O. for transfer	
6	Date of relieved & Station	
7	Date of Joining & Station	
8	Rate of pay prior to transfer	
9	Distance between old and New station	
10	Whether personal efforts Carried by VPU	
11	Amount of Composite transfer Grant Applied for	
12	Old Address	New Address

Certified that I have shifted my residence from Old station \_\_\_\_\_ to new station \_\_\_\_\_ due to my transfer.

I have/have not\* used VPU for transportation of personnel effects.  
 (\* Strike out which ever is not applicable)

I have actually incurred the composite transfer grant which is not less than the amount that I claimed now.

Date	Signature of the employee
Station	
Forwarded to DPO/SA	

Details furnished by the employee are verified and found correct.

Date :	Signature of the Supervisory
Station :	Official with Seal